

D/Pers

83-2594

AUG 10 1983

MEMORANDUM FOR: Executive Director

FROM: James N. Glerum
Director of Personnel

SUBJECT: Invitation to Address Agency Recruiters

1. Action Requested: That you address the Agency recruiters at their annual Headquarters conference during the week of 12 September 1983.

2. Background: The purpose of the annual conference is to keep our field recruiters updated on Agency recruitment policy, manpower requirements, and administrative and intelligence activities. A highlight of these conferences has always been a presentation by a senior officer from the Office of the DCI. Such presentation is eagerly anticipated and very much appreciated.

3. We would be honored to have you address our recruiters and have tentatively reserved the period 0930-1030 hours on Friday, 16 September. If this is not suitable, we would be happy to schedule an alternate time.

STAT

[Redacted Signature]

James N. Glerum

(✓) will address.

() will not address

DISTRIBUTION:

Orig & 1 - Addressee (return orig to D/Pers)
1 - Executive Registry
1 - D/Pers
1 - RD

OP/RD [Redacted]
8 August 1983

STAT

DCI
EXEC
REG

P316

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Annual Recruiter Cocktail Party

D/Pers

83-28964

FROM:

James N. Glerum
Director of Personnel

EXTENSION

NO.

DATE AUG 10 1983

STAT

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

Executive Registry

10 AUG 1983

C

EDEX

10 Aug

30

Executive Director

11 Aug

b5c

said this would be better Personnel

D/Pers

10-1100 would be even better on Ephraim's calendar but if problem on schedule for recruitment I can change - just let me know she -